



2023 STUDENT RESOURCE SCHEME



Dear Parents/Guardians of Year 7 Students

This letter contains important information about the 2023 Student Resource Scheme (SRS) including how the scheme operates and the annual participation fee.

The Queensland Government supports students' education by providing funding for:

- Instruction, e.g. teachers
- Facilities, e.g. buildings, amenities, furniture
- Administration, e.g. staffing and resources to administer the operations of the school.
- Funding **does not** extend to individual student resources such as textbooks, computer or musical equipment for personal use, and many items used/consumed by the student in the classroom. **Supply of these items is the responsibility of the parents.**

To provide parents with a cost effective alternative to purchasing textbooks and/or resources elsewhere, Warwick State High School operates a SRS for 2023.

The scheme ensures that students have the resources required for them to engage with the curriculum for their education, and saves parents time and money in sourcing the prescribed materials elsewhere. The scheme's operation, resource inclusions and participation fees were approved by the school's P & C Association at the meeting held on 22 June 2022.

Warwick State High School offers a Student Resource Scheme (SRS) to all students. The scheme provides parents with the following general benefits:

- Minimises the cost of providing resource materials for their children
- Ensures that an adequate bank of resources is available to provide a good quality education
- Ensures all students have equal opportunity to participate in any subject
- Warwick State High School do not charge for individual subject fees

2023 PARTICIPATION FEE: \$230.00

WHAT THE SCHEME PROVIDES:

The \$230.00 SRS fee, together with the Government Textbook Allowance of \$136.00 (Years 7-10) or \$295.00 (Years 11-12)(current fee) paid directly to the school, provides a range of resources for student use including:

- Textbooks for any subjects, in print and/or electronic format, as required;
- Printed workbooks to supplement/replace textbooks if needed in some subject areas;
- Photocopying of class materials which complement and/or substitute for textbooks;
- A wider range of textbooks, where a single text is insufficient;
- Audio and visual materials;
- Teacher prepared handouts;
- A homework diary and student ID card;
- Novels and access to class sets of books;
- Consumable subject materials;
- Access to and use of some computer resources including subject specific software;
- Some student printing;

The scheme provides this package for a set fee for all subjects studied by the student and is not available in part, ie. for individual subjects. Some subject areas may not access a textbook, however, these subjects will have a greater reliance on printed booklets, audio-visual, computer materials, class sets of various resources and a variety of expendable materials such as timber, steel, paints, sporting equipment, library resources, associated hardware to name just a few.

WHAT THE SCHEME DOES NOT PROVIDE

The scheme does not provide the basic “consumables” required by students. Please refer to the stationery list for items required for each year level. Please note that the general stationery is required on the first day of school.

LOCKERS

Lockers are provided for your use during your Year 7 school year. There is a limited number of Lockers. We are offering these to students who are financial participants in the school’s Student Resource Scheme. Not all students may have usage of a locker.

FEE ALLOCATION

Invoices will be generated by the Schools financial system to one parent on a signed participation form.

PAYMENT OPTIONS

Once a signed Participation Form is received parents/caregivers will have the option to prepay fees for 2023 during this year. Please visit the Student Resource Office to complete the paperwork. Payments can be made in full by cash, cheque or credit/debit card (payments by Credit/Debit card will need to be done in person at the Student Resource office) or by the following methods:

BPOINT internet or telephone (IVR) – BPOINT is an online payment system which provides an easy method of payment for parents/caregivers via a web link. A hyperlink is printed on your school invoices that directs you to the DoE BPOINT payment page, please include your Customer Reference number (CRN – found on the bottom of your invoice), Invoice number and Student name. This option is only available once invoices are generated. These will not be generated until after the discounted period.

Centrepay – is a free and voluntary service offered by the Commonwealth Government to Centrelink payment recipients. Eligible parents can use Centrepay to pay bills and expenses like the Student Resource Scheme, excursions etc, as regular deductions from their Centrelink payments. Please contact the Student Resource Office to assist you with setting these payments up.

Payment Plans – The school provides an option for families to pay for the fees on a negotiated payment plan. Payment Plans can be organised through the Student Resource Office. Please contact the school to discuss payment options if you are experiencing financial difficulties. Terms and conditions apply.

HOW DO I PARTICIPATE IN THE SCHEME

Should you choose to participate in the Student Resource Scheme, you are required to complete the Student Resource Scheme Participation Agreement Form for each of your students by ticking “yes” and returning the form. If you completed a form in 2020 or later this form is for the duration of your student’s enrolment at Warwick State High School so a new form will not be needed. Once payment has been received or the agreement signed for payment instalments, your student will have access to all the resources provided under the scheme. Textbooks will be issued at the start of the year.

WHAT IF I DO NOT WISH TO PARTICIPAT IN THE SCHEME

Should you choose not to participate in the Student Resource Scheme, you are required to complete the Student Resource Participation Agreement form, tick no and return this form to the Student Resource office. An invoice will still be issued for a consumables charge for resources used in subject areas, use of class sets, computer access and access to software, printed handouts and workbooks, student diary, ID Card and subject consumables. Refer to attached subject list to determine the fees that would be payable.

Under the Education (General Provisions) Act 2006,

- *the cost of providing instruction (teachers’ salaries), administration and facilities for the education of a student at a state school is met by the State.*
- *The school is not responsible for providing textbooks, in-class consumables and personal resources for students.*
- *Parents/caregivers are directly responsible for providing their student with textbooks and other resources while attending school.*

The Student Resource Scheme is an economical alternative for the provision of high quality resources for their students. All items provided for temporary student use by the Scheme remain the property of the Scheme and shall be returned at the end of the education program or when the student leaves the school, whichever is the earlier. Items provided shall be kept in good condition by the student. Where an issued item is lost or negligently damaged or not returned, the parent will be required to pay the replacement cost.

NON-PAYMENT OF FEES AFTER AGREEING TO PARTICIPATE IN THE STUDENT RESOURCE SCHEME

The school operates the SRS to benefit all eligible students. It is not viable for the school to provide this service if fees are outstanding. Students with outstanding fees may not be permitted to participate in optional extra-curricular activities. These activities include;

- Ski Trip/Study Tours
- Rewards Trips
- Purchase of a senior jersey
- Other activities that are deemed to be extra-curricular in nature

Those parents/caregivers signing to join the Student Resource Scheme have entered into an agreement and there is an obligation to pay these fees in exchange for the use of subject requirements and receiving the many other benefits. If the parent/caregiver has not attempted to make payment or arranged for payment, textbooks and resources may be withheld or retrieved and the parent/caregiver is then responsible for the payment of any fees due and to provide the necessary textbooks and resources for the student as per the Education Act.

PLEASE NOTE: Section 32 of the Student Resource Scheme Participation Agreement states:

“Non-payment of the participation fee by the designated payment date(s) may result in debt recovery action in accordance with the Department’s Debt Management procedure.

<https://ppr.qed.qld.gov.au/pp/debt-management-procedure>

The school will provide parents/carers with a pro-rata rebate of the participation fees and bond when students leave the school permanently and have enrolled at another Queensland School. Payment Plans can be arranged for parents/carers experiencing financial difficulties.

Attachment 1 – Participation Agreement Form

Attachment 2 – 2023 Resource List

Current as at June 2022