

STUDENT RESOURCE SCHEME 2019

Warwick State High School offers a Student Resource Scheme (SRS) to all students. The scheme has the approval of the school's Parent & Citizens Association and provides parents with the following general benefits:

- Minimises the cost of providing resource materials for their children
- Ensures that an adequate bank of resources is available to provide a good quality education
- Ensures all students have equal opportunity to participate in any subject

2019 PARTICIPATION FEE: \$230.00 – IF FULL PAYMENT IS MADE BEFORE 22 FEBRUARY 2019 THE SCHOOL IS OFFERING A \$20.00 DISCOUNT. Any payments received after the 22 February 2019 will be invoiced the full amount of \$230.00.

BOND: \$75.00 – This is a once only payment and will remain in place until such time as the student leaves. When all resources have been returned in good condition and all monies owed to the school have been finalised, the bond will be refunded.

There will be additional fees resulting from the Computers for Students Program. This is only available to students who are financial participants of the Student Resource Scheme. Students who participate in the Bring Your Own Device Program will have an additional fee of \$40.00. Students who hire a School laptop/tablet will have an additional fee of \$180.00.

Parents are encouraged to take advantage of the services provided by the scheme and are required to pay the annual contribution and sign a Participation Agreement Form agreeing to the conditions. The Scheme is in addition to the Government Textbook Allowance.

We are able to offer parents/caregivers the option to prepay fees for 2019 during this year. Please visit the Student Resource Office to complete the paperwork.

The Student Resource Scheme includes textbooks and/or educational resources and supplies that, in the absence of the scheme, would need to be provided by the parent/carer for the student's use at school.

On joining, the Scheme provides:

- Workbooks if needed for some subjects
- Prescribed textbooks for each subject selected for the period of that study;
- Photocopying of class materials which complement and/or substitute for textbooks;
- A wider range of textbooks, where a single text is insufficient;
- Audio and visual materials;
- Teacher prepared handouts;
- A homework diary and student ID card
- Novels and access to class sets of books
- Consumable subject materials
- Access to and use of some computer resources
- Student Printing

Students are to supply their own stationery, writing materials, drawing sets, cooking materials and some protective clothing used in special areas. (Refer to Stationery Lists)

All items provided for temporary student use by the Scheme remain the property of the Scheme and shall be returned at the end of the education program or when the student leaves the school, whichever is the earlier. Items provided shall be kept in good condition by the student. Where an issued item is lost or negligently damaged or not returned, the parent will be required to pay the replacement cost.

Before a student can be considered for participation in any OPTIONAL FEE-PAYING school activity, a parent/carer who has joined the scheme is expected to have:

- Fully paid member of the Student Resource Scheme and have a current bond in place or,
- have an agreed payment plan as per the signed Student Resource Scheme participation agreement form.
- if a student enters after the first week of school, a pro-rata participation fee will apply.

Action to be taken for non-payment of participation fees includes:

- Generation of a reminder notice to the parent at intervals of 30 days, 60 & 90 days overdue
- After 90 days overdue, undertaking internal school debt recovery action as provided in the School Accounting Manual for the overdue participation fees.
- Exercising discretion in preventing a student from participation in any optional fee-paying school activity.

The school will provide parents/carers with a pro-rata rebate of the participation fees and bond when students leave the school permanently and have enrolled at another Queensland School. Payment Plans can be arranged for parents/carers experiencing financial difficulties.

Parents/carers who do not wish to participate in the scheme should indicate this on the Participation Agreement Form and complete the Non-Participation Agreement Form and return it to the Student Resource Office. These parents/carers will receive a cheque from the school in May 2019 to the value of their Government Textbook Allowance less a flat rate for resources used in class by all students. All necessary textbooks and resources, as listed in the 2019 Resource List for that year level will need to be purchased by the parent. These costs are estimated at approximately \$500 for years 8-10 and \$700 for years 11 and 12.

PLEASE NOTE: Section 28 of the Student Resource Scheme Participation Agreement states :

“Non-payment of the participation fee by the designated payment date(s) will generate a reminder notice to the parent from the school at intervals of 30 days overdue and 60 days overdue. The Principal may thereafter undertake debt recovery action for the overdue participation fee including, where warranted, referral to an external debt collection agency. This may result in extra costs being incurred by the parent.”

And Section 29: “Without limiting any other action the Principal may take in accordance with these terms and conditions, subject to 26 of the agreement, the Principal may withdraw a student’s participation in the scheme due to non-payment of a participation fee, and/or may require the return of items provided by the scheme for the temporary use of the student, and/or may withhold the giving of any further items under the scheme until the debt is paid.”

Joy Craig
Principal