



October 2018

Dear Parents/Caregivers

RE: STUDENT RESOURCE SCHEME FOR 2019

To assist in the planning and organisation for textbooks and resources needed for the 2019 school year, please find the following information.

- 1) **Student Resource Scheme Information Sheet detailing how the scheme operates.**
- 2) **2019 Participation Agreement Form**
Please complete and return the Participation Agreement Form to the Student Resource Office before **Friday 30 November 2018**. Payments can be made now and are detailed below:-
- 3) **2019 Stationery List/s**
- 4) **2019 Parental Permission Form**
Permission for school network usage, chaplaincy program, media release, science practicals and variation to school routine all needs to be updated annually for each student. Students and parents are asked to sign and return completed forms to the school by **Friday 30 November 2018**.
- 5) **Statement of Outstanding School Fees**
If you currently have outstanding fees please make payment before your student completes the school year
- 6) **Computers for Students Form**
Please complete and return the Computers for Students Form if your student is participating in the Bring Your Own Device program or the School Laptop program.
- 7) **School Computers Return Date**
All school computers/laptops need to be returned to the school for maintenance over the School Holidays. Year 10 & 11 students laptops or tablets are to be returned by **20 November 2018**. Year 8 & 9 students laptops/tablets are to be returned by **5 December 2018**.
- 8) **2019 Locker Form**
A new locker form is to be completed for hiring a locker in 2019. The lockers are to be cleared and all locks removed by students before leaving school this year. We will be checking lockers for any required maintenance. We will remove any locks that have been left on lockers at the end of the school year. Students who are participating in the Bring Your Own Device Program will be first to access a locker.

The following is a general guide to the payment of fees for the 2019 Student Resource Scheme. We have many options available for payment of the fees including **CENTREPAY**. If you receive Centrelink payments this is a convenient way to make payments. For further fee clarification, please do not hesitate to contact the Student Resource Scheme Office staff on 4666 9232.

| | 2019 – Bond (per student and for new students only) Max. \$150 per family | 2019 – Student Resource Scheme Fee (per student) *If paid in full before 22 February 2019 | 2019 – Student Resource Scheme Fee (per student) *If paid after 22 February 2019 or on a Payment Plan | 2019 – Student Laptop/ Tablet Program | 2019 – Bring Your Own Device Internet Access | 2019 – Computer Equity Program (Application Process) |
|--------------|--|---|--|--|---|---|
| Yr 8 | \$75.00 (new students only) | \$210.00 | \$230.00 | \$180.00 | \$40.00 | \$50.00 |
| Yr 9 | \$75.00 (new students only) | \$210.00 | \$230.00 | \$180.00 | \$40.00 | \$50.00 |
| Yr 10 | \$75.00 (new students only) | \$210.00 | \$230.00 | \$180.00 | \$40.00 | \$50.00 |
| Yr 11 | \$75.00 (new students only) | \$210.00 | \$230.00 | \$180.00 | \$40.00 | \$50.00 |
| Yr 12 | \$75.00 (new students only) | \$210.00 | \$230.00 | \$180.00 | \$40.00 | \$50.00 |

We would encourage parents/carers where possible, to pay their fees before the end of the 2018 school year. Textbooks will be issued at the **start of the new school year** to students who have made full payment to be in the scheme. Payment plans for total fees owing can be organised on an individual basis at the Student Resource Office. If your student is a current member of the scheme, a list of textbooks issued to your student in 2018 is attached. These textbooks need to be returned before the end of your student's school year.

It is important that your student return all resources to the Student Resource Office before the end of the school year. Textbooks need to be cleaned and repaired in a very short timeframe for the following year. Any resources that have been lost or damaged will need to be paid for before resources for 2019 can be issued.

Please check the lost property box before the end of the school year, as any unclaimed property will be donated to a local charity. The lost property box is located outside the Student Resource Office.

If you have any queries please don't hesitate to contact the Student Resource Scheme staff on 4666 9232. Our office hours for payment of fees are 8:30am to 12:00pm.

Yours sincerely

Joy Craig
Principal

Paula O'Dea
Student Resource Scheme Convenor